

CITY OF WEST HOLLYWOOD
Film Office
FILM PERMIT APPLICATION

FEDERAL TAX ID # 95-3946635

Filming/Videotaping

Still Photography

Student or Non-Profit

Company Name:
Street Address: City:
State: Zip: Telephone: Fax: Mobile:
Company Contact/Title: Email

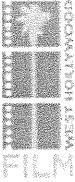
TITLE Type Producer
Director Prod. Mgr. Ist A.D.

Please also indicate whether each location is open or closed to the public.
LOCATION:
LOCATION:

DATES: to HOURS: to TYPE:
Film, Prep or Strike
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Film, Prep or Strike

PERSONNEL & EQUIPMENT
Indicate Number of Each:
Crew: Cast: Extras:
Large Trucks: Vans: Cranes:
Other Trucks: Motor Homes: Refueler Unit:
Crew Cars: Generator: Lights:
Camera Cars: Picture Cars: Other:
Indicate Location of Each:
Base Camp:
Tent: Y N Size:
How Anchored:
Permit #:
Crew Car Parking:
Extras Parking:

SCENES Describe Filming Activity Including Any Special Effects



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CATERING

Location of catering activity: _____ Number of meals: _____

Describe how meals will be served: _____

PARKING / POSTING INFORMATION *Include Parking Meter Numbers Where Applicable*

**Please Attach Plot Plan Showing Specific Location Of Equipment In Relation To The Location(s)*

Date(s): _____

Hours: _____

Street(s): _____

ADDITIONAL INFORMATION _____

1. The City of West Hollywood is required to be included in production credits for filming or videotaping in City Hall, City Parks and all City Facilities.
2. The City of West Hollywood is requested to be included in production credits for filming or videotaping on City Streets and on private property.

A PERMIT IS NOT ISSUED UNTIL ALL RELATED CITY PERMITS AND APPROVALS ARE RECEIVED.
 I hereby certify that I am aware of and agree to comply with the rules and regulations as provided for in West Hollywood Municipal Ordinance No. 98-524, and restrictions and special conditions pertaining to issuance of a permit. I understand that failure to comply may result in the immediate discontinuance of operations, revocation of the permit and/or police citation. I acknowledge that lack of timeliness and/or material changes in the filming activity may result in permit denial or assessment of additional fees. I am an authorized agent for the entity requesting this permit. I understand I am responsible for administration processing fees for any cancellation within 24 hours of the start time of the permit (business days only). **I have secured permission to film at all requested locations.**

 Applicant's Name (Please Print) Title Signature Date



THE CITY OF WEST HOLLYWOOD FILM OFFICE

SOLID WASTE REMOVAL AT FILMING LOCATIONS AND BASECAMPS

Film Permit applicants are required to contract directly with Athens Services for solid waste services related to filming activity at locations and basecamps. No other waste haulers are authorized to remove solid waste from locations and basecamps within the City of West Hollywood. *The Film Permit Applicant will be responsible for separating solid waste into 3 categories: (1) Trash/Food Waste, (2) Recyclables and (3) Construction and Demolition Debris.*

As required for productions with impact as to include trash bins and solid waste removal, contact Athens Services to schedule services for your project at least 2 days prior to the first day of your prep or filming date, as applicable.

Contact:

Athens Services: Ruben Valenzuela, 626-705-6317, rvalenzuela@athensservices.com.

For questions regarding the City of West Hollywood's Solid Waste and Recycling Requirements, please contact **Environmental Services at (323) 848-6404**