

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
MINUTES  
MONDAY, OCTOBER 16, 2017  
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**6:30 P.M. –REGULAR MEETING**

**CALL TO ORDER:** Mayor Heilman called the meeting to order at 6:34 p.m.

**PLEDGE OF ALLEGIANCE:** Manny Rodriguez led the Pledge of Allegiance.

**ROLL CALL:**

**PRESENT:** Councilmember D’Amico, Councilmember Horvath, Councilmember Meister, Mayor Pro Tempore Duran, and Mayor Heilman.

**ABSENT:** None.

**ALSO PRESENT:** Deputy City Manager Wilson, City Attorney Jenkins, City Clerk Quarker and Assistant City Clerk Crowder.

**APPROVAL OF AGENDA:**

Mayor Pro Tempore Duran requested that Items 4.B. and 5.A. be moved to the Consent Calendar as Items 2.W. and 2.X. respectively.

Councilmember Horvath requested that Item 6.A. be Tabled and referred to the Rent Stabilization Commission for review and comment.

Mayor Heilman requested that Item 2.S. be moved to Excluded Consent for further discussion.

By consensus of the Council, Item 2.L. was Tabled to the next meeting.

**Motion by Councilmember D’Amico, seconded by Mayor Pro Tempore Duran to approve the October 16, 2017 agenda as amended, and unanimously approved.**

**ADJOURNMENT MOTIONS:**

Councilmember Horvath requested that the meeting be adjourned in memory of the following military personnel: Army Staff Sergeant Bryan C. Black (35), Army Staff Sergeant Jeremiah W. Johnson (39), Army Sergeant La David T. Johnson (25), Army Staff Sergeant Dustin M. Wright (29), and Army Specialist Alexander W. Missildine (20).

Mayor Pro Tempore Duran requested that the meeting be adjourned in memory of Warren Burton and Georgia Garrett-Norris.

## **PRESENTATIONS:**

Mayor Heilman presented Proclamations to the Eastside Working Group members for their work on the Eastside Communities Priorities Plan.

Mayor Heilman presented a Proclamation to Sarah Whitaker of ParkerWhitaker Productions for her work on YOUNG LEGENDS – a Runway Show for the Make a Wish Foundation.

### **1. PUBLIC COMMENT:**

JOHN ERICKSON, WEST HOLLYWOOD, spoke in support of Item 2.R.

TOM DEMILLE, WEST HOLLYWOOD, spoke regarding various issues in the City.

MIGUEL ORTIZ, MOUNT WASHINGTON, spoke on behalf of the AIDS Healthcare Foundation in support of Item 2.O.

ANNA SWETT, WEST HOLLYWOOD, spoke regarding Items 2.T. and 2.V.

JAZZMUN CRAYTON, WEST HOLLYWOOD, spoke on behalf of APAIT in support of Item 2.O.

JIMMY SIANIPAR, WEST HOLLYWOOD, spoke on behalf of APAIT in support of Item 2.O.

RANDI FEILICH, CALABASAS, spoke on behalf Project Coyote in support of Item 2.S.

STEPHANIE HARKER, WEST HOLLYWOOD, spoke regarding Item 2.P. and a project to help those affected by the fires in Northern California.

GREG DAVIDSON, ALHAMBRA, spoke on behalf of Calpipe Security Bollards regarding Item 2.T.

AMANDA BLEICH, WEST HOLLYWOOD, spoke in support of Item 2.R.

JOY FREIBERG, WEST HOLLYWOOD, spoke on behalf of the Humane Society in support of Item 2.S.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD, spoke regarding Item 2.P.

ROY OLDENKAMP, WEST HOLLYWOOD, spoke regarding the Formosa Café event and the fundraising for the restoration of the Formosa Café. In addition, he spoke regarding other historic preservation sites in the City.

RICK WATTS, WEST HOLLYWOOD, spoke on behalf of the Disabilities Advisory Board reminding everyone that is Disabilities Awareness Month and provided details on upcoming events.

LYN ETCETERA, WEST HOLLYWOOD, spoke regarding history in the LGBT community.

LARRY BLOCK, WEST HOLLYWOOD, spoke regarding Jeanne Dobrin.

AMANDA GOODWIN, WEST HOLLYWOOD, spoke regarding coyotes and cats. She spoke regarding trash left on the parkway, the homeless situation and the need for traffic mitigation in her neighborhood.

MICK MARS, WEST HOLLYWOOD, spoke regarding Item 2.S.

**The following individual did not wish to speak, but submitted a citizen position slip in support of Item 2.R.:** *Yvonne Najera*

#### **COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:**

Councilmember Meister commented that the Great California Shakeout will be on October 19<sup>th</sup> at 10:19 a.m. She spoke regarding the upcoming event on Urbanization and waste management at the West Hollywood Library. She reported that she attended the WSCCOG meeting where there was conversation starting regarding building affordable housing. She also reported that she attended the West Hollywood Chamber Government Affairs Committee meeting, and also the West Basin Municipal Water District's Harvest Festival on Saturday. She spoke regarding the recent 'Play Ball' event at Plummer Park, and thanked staff and the Sherriff's Dept. She spoke regarding Item 2.H. and requested that staff provide Council with a copy of the feasibility study, once it is completed. She spoke regarding Item 2.I. and asked that Staff look into whether the City can partner with Los Angeles County to create a temporary homeless service center at the Metro Division 7 site, near the Sherriff's station to provide non-shelter services, and stated that programs in San Francisco ([www.SF311.org](http://www.SF311.org)) and Philadelphia, can be looked into as models for a potential program in West Hollywood. She spoke regarding Item 2.O. and asked that Staff ensure that providers include distribution of PrEP information as well as the number to text for additional information. She spoke regarding Item 2.P. and expressed concern with the dog park committee being eliminated, but asked that the Public Facilities Commission hold a community meeting before the two new dog parks open and invite a dog training professional to attend. She spoke regarding Item 2.T. and stated that the staff report includes options for temporary as well as permanent bollards and stated that temporary bollard could be used during PRIDE and Halloween for street closures as well as heavy traffic areas. She spoke regarding Item 2.U. and reminded everyone that City residents and businesses pay a 25% surcharge for Beverly Hills Water and questioned what we've received over the years for paying these charges, and she also spoke regarding the need to include Great Hall/Long Hall when looking at infrastructure and maintaining historic buildings. She spoke regarding Item 2.V. and stated that she

hopes that an update to the residential parking codes for market rate units, an item that was adopted by Council over two years ago, will be a part of this study. She spoke briefly regarding Item 4.B. and suggested that the word “free” be placed somewhere on the PickUp vehicle; that the front electronic panel of the CityLine bus has information that distinguishes it when it’s an “X” service, and that all bus stops have an information panel with the routes and times. She also suggested an additional stop on SMB/Fuller and SMB/Green Acre, and that Friday hours be extended to 8:00 p.m. for CityLine X.

Councilmember D’Amico thanked John Keho and Joanna Hankamer for bringing forward Item 2.I. for Council consideration. He registered his “no” vote for Item 2.L. and expressed his concern regarding continuing this additional funding, as well as staffing issues. He mentioned Item 4.B. and asked if Council could review the artwork prior to the installation. Finally, he provided his campaign disclosures.

Councilmember Meister inquired if Item 2.L. should be Tabled until the next meeting so that the City Manager can provide additional information on the staffing plans for Building & Safety. *The Council approved by consensus to table the item to the next meeting.*

Councilmember Horvath thanked everyone who came to speak on Items 2.R and 2.S. She indicated her support for Item 2.T.; however, she expressed concern with the possible accessibility issues that could occur with additional items on the sidewalks. She mentioned that October is Disabilities Awareness Month, as well as Breast Cancer Awareness Month and commented that there will be a Health Fair at Plummer Park on October 17. She also stated that October is Domestic Violence Awareness Month and reported that the October meeting of the Women’s Advisory Board will feature a presentation from the organization Peace Over Violence and that throughout the month the Public Safety Department will continue providing educational materials through its Live, Work, Play, Be Safe campaign. She also provided the Domestic Violence hotline number: 800-799-7233 for those who may need it. She congratulated Councilmember Meister on being recognized by the West Basin Municipal Water district for her dedication to the Water Reliability Program. She also reported that Governor Brown vetoed SB 649; which is a major win for Cities regarding small cell wireless equipment. She thanked City manager and staff and everyone who donated goods to the Las Vegas survivors. She reported that she represented the City at the California Contract Cities Board meeting, as well as the Los Angeles County Community Choice Energy Board Meeting. She also reported that she attended the naming ceremony for the Sheila Kuehl theatre at the For Amphitheater. She spoke briefly regarding the Metro project and stated that it’s moving forward and still on track to be shovel ready by 2020. She also reported that she participated in the AIDS walk in Downtown Los Angeles as well as the “Play Ball” event in Plummer Park.

Mayor Heilman thanked Roy Oldenkamp for highlighting the effort to raise money for the Formosa rehabilitation. He spoke regarding Item 2.T. and echoed Councilmember Horvath’s concerns. He thanked everyone from the community who participated in the AIDS Walk yesterday. Finally, he mentioned the recent Pacific Design Center event and the significant noise issues associated with it.

## **CITY MANAGER'S REPORT:**

Deputy City Manager David Wilson reported on Item 2.L. and indicated that staff will issue an RFP in the future, but this contract will help assist with plan check service through June 2018.

He indicated that staff noted Council's comments on the various Consent Calendar items and will review and respond accordingly.

## **FISCAL IMPACT ON CONSENT CALENDAR:**

City Clerk Quarker stated that the fiscal impact on the Consent Calendar is \$2,226,964 in expenditures, \$1,250,000 in potential revenue, and (\$27,863) in waived fees.

## **2. CONSENT CALENDAR:**

**ACTION: Approve the Consent Calendar, as amended, 2.A.,B.,C.,D.,E.,F.,G.,H.,I.,J.,K.,M.,N.,O.,P.,Q.,R.,T.,U.,V.,W.,X. Motion by Mayor Pro Tempore Duran, seconded by Councilmember Meister, and approved.**

### **2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, October 16, 2017 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, October 11, 2017.*

**ACTION: Receive and file. Approved as part of the Consent Calendar.**

### **2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

**ACTION: Approve the minutes of October 2, 2017. Approved as part of the Consent Calendar.**

### **2.C. APPROVAL OF DEMAND REGISTER NO. 812 [D. WILSON, L. QUIJANO]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending October 6, 2017 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

**ACTION: Approve Demand Register NO. 812 and adopt Resolution No.17-4996, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 812." Approved as part of the Consent Calendar.**

### **2.D. ORDINANCE NO. 17-1014 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO AMEND**

**REGULATIONS THAT GOVERN EXTENDED HOUR BUSINESSES, CITYWIDE” [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 17-1014 amending Title 19 of the Municipal Code to amend regulations that govern extended hours, Citywide.*

**ACTION:** Waive further reading and adopt Ordinance No. 17-1014, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN EXTENDED HOUR BUSINESSES, CITYWIDE”. **Approved as part of the Consent Calendar.**

**2.E. ORDINANCE NO. 17-1015 (2ND READING) “AN ORDINANCE OF THE CITY COUNCIL OF WEST HOLLYWOOD, AMENDING TITLE 19 OF THE MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN TEMPORARY SIGNS, CITYWIDE” [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 17-1015 amending Title 19 of the Municipal Code to amend regulations that govern temporary signs, Citywide.*

**ACTION:** Waive further reading and adopt Ordinance No. 17-1015, “AN ORDINANCE OF THE CITY COUNCIL OF WEST HOLLYWOOD, AMENDING TITLE 19 OF THE MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN TEMPORARY SIGNS, CITYWIDE”. **Approved as part of the Consent Calendar.**

**2.F. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will receive Synopses from the Rent Stabilization Commission, Disabilities Advisory Board, Russian Advisory Board, Senior Advisory Board, and Women’s Advisory Board at their recent meetings.*

**ACTION:** Receive and file. **Approved as part of the Consent Calendar.**

**2.G. TREASURER’S REPORT FOR AUGUST 2017 [D. WILSON, L. QUIJANO, K. BARENG, N. CORONADO]:**

*SUBJECT: The City Council will receive the Treasurer’s Report for the month ended August 2017 pursuant to Section 53646 of the Government Code of the State of California.*

**ACTION:** Receive and file the August 2017 Treasurer’s Report. **Approved as part of the Consent Calendar.**

**2.H. METRO RAIL UPDATE AND AGREEMENT FOR SERVICES WITH DAKOTA COMMUNICATIONS FOR OUTREACH SUPPORT [J. KEHO, J. HANKAMER]:**

*SUBJECT: City Council will receive an update on the City’s interests regarding future Metro rail service; and consider approving an agreement*

*for services with Dakota Communications to provide stakeholder outreach services.*

**ACTIONS:** 1) Receive an update on the Northern Extension of the Crenshaw/LAX Line to West Hollywood project; and 2) Approve Agreement for Services with Dakota Communications to provide stakeholder outreach consultant services for a total not-to-exceed amount of \$60,000; and authorize the City Manager or designee to execute documents incident to the agreement. **Approved as part of the Consent Calendar.**

**2.I. METRO DIVISION 7 UPDATE AND AMENDMENT TO AGREEMENT FOR SERVICES WITH GEHL STUDIO, INC. FOR COMMUNITY OUTREACH CONSULTING [J. KEHO, J. HANKAMER]:**

*SUBJECT: City Council will receive an update on Metro's Division 7 property; and consider amending the agreement for services with Gehl Studio, Inc. to increase the not-to-exceed amount, extend the term, and modify the scope of services to provide community outreach services.*

**ACTIONS:** 1) Receive an update on Metro's and the City's joint-visioning process for the Santa Monica Boulevard street frontage along Metro's Division 7 bus maintenance and operations facility; and 2) Approve Amendment No. 1 to the Agreement for Services with Gehl Studio, Inc. to: expand the scope of services to conduct a community workshop, increase the amount of the agreement by \$12,000 for a total not-to-exceed amount of \$37,000; extend the term of the agreement by 6 months to June 30, 2018; and authorize the City Manager or designee to execute documents incident to the agreement. **Approved as part of the Consent Calendar.**

**2.J. ASSIGNMENT AGREEMENT BETWEEN THE CITY OF MAYWOOD AND THE CITY OF WEST HOLLYWOOD FOR THE EXCHANGE OF PROPOSITION A LOCAL RETURN FUNDS [E. SAVAGE, D. GIUGNI, P. GOODMAN]:**

*SUBJECT: The City Council will consider a General Fund trade agreement for Proposition A Local Return Funds with the City of Maywood.*

**ACTIONS:** 1) Approve an Assignment Agreement for a Proposition A local return fund exchange with the City of Maywood for \$875,000 in City of West Hollywood General Fund dollars in exchange for \$1,250,000 in City of Maywood Proposition A Funds; and 2) Authorize the City Manager to execute the Assignment Agreement. **Approved as part of the Consent Calendar.**

**2.K. AGREEMENT FOR SERVICES WITH DUKE'S ROOT CONTROL, INC. [O. DELGADO, H. DEMITRI, D. UYENO]:**

*SUBJECT: The City Council will consider approval of an agreement for services with Duke's Root Control, Inc. for sewer root control services.*

**ACTIONS:** 1) Approve an agreement for services with Duke's Root Control, Inc., for the not-to-exceed amount of \$212,771.50 for sewer root

control services for FY2017-2018, FY2018-2019, and FY2019-2020; and 2) Authorize the City Manager or designee to execute documents incident to the agreement. **Approved as part of the Consent Calendar.**

**2.L. AMENDMENT TO AGREEMENT FOR SERVICES WITH M6 CONSULTING TO ADD PLANCHECK SERVICES [J. KEHO, C. ZABALA, B. GALAN]:**

*SUBJECT: The City Council will consider amending an agreement for services with M6 Consulting to increase the not-to-exceed amount and the term of the agreement in order to provide continued plan check services funded by applicant plan check fees.*

**ACTION: The Item was Tabled.**

**2.M. AMENDMENT NO. 1 TO THE AGREEMENT FOR SERVICES WITH ALLISON MECHANICAL, INC. [O. DELGADO, S. CAMPBELL, H. COLLINS, K. TRUDEAU]:**

*SUBJECT: The City Council will consider approving Amendment No. 1 to the Agreement for Services with Allison Mechanical, Inc. for HVAC Maintenance and Repair Services.*

**ACTIONS:** 1) Approve Amendment No. 1 to the Agreement for Services with Allison Mechanical for HVAC Maintenance and Repair Services by increasing the amount of the Agreement by \$175,226.52 for a new not-to-exceed amount of \$238,238.60 and extending the term of the Agreement by a period of 24 months resulting in a new expiration date of June 30, 2020; and 2) Authorize the City Manager or designee to execute all documents incident to the Amendment to the Agreement. **Approved as part of the Consent Calendar.**

**2.N. AWARD OF CONSTRUCTION CONTRACT FOR CIP 1805, SEWER REHABILITATION PROGRAM [O. DELGADO, H. DEMITRI, D. UYENO]:**

*SUBJECT: The City Council will consider awarding a construction contract for CIP 1805, Sewer Rehabilitation Program, in the Mid-City area and on Beverly Blvd.*

**ACTIONS:** 1) Accept the bid dated September 12, 2017, submitted by Nu-Line Technologies, LLC; 2) Approve an agreement for services with Nu-Line Technologies, LLC, in the amount of \$809,969.50 for the construction of CIP 1805, Sewer Rehabilitation Program; 3) Authorize the City Manager or designee to execute documents incident to the agreement; 4) Authorize the Engineering Division Manager or designee to approve change orders to the agreement for services in an amount not to exceed 10% (\$80,996.95) of the total agreement amount; and 5) Adopt Resolution No. 17-4997, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF THE SEWER REHABILITATION PROGRAM, CIP 1805, PURSUANT TO GOVERNMENT CODE SECTION



830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.”  
**Approved as part of the Consent Calendar.**

**2.O. MOBILE HIV AND STD TESTING FOR AT-RISK ADULTS [E. SAVAGE, D. GIUGNI, D. MURRAY, C. ROSKIN]:**

*SUBJECT: The City Council will consider waiving parking encroachment fees for contracted and collaborative HIV and STD testing provider's mobile testing vans.*

**ACTIONS:** 1) Waive parking encroachment fees for HIV and STD mobile testing vans; 2) Direct the Social Services Division to work collaboratively with HIV and STD testing providers that provide mobile testing in West Hollywood; and 3) Authorize the City Manager or his designee to approve additional encroachment fee waivers for qualified service providers up to \$5,000 per year. **Approved as part of the Consent Calendar.**

**2.P. PUBLIC FACILITIES COMMISSION OFF-LEASH DOG COMMITTEE [O. DELGADO, S. CAMPBELL, H. COLLINS]:**

*SUBJECT: The City Council will consider eliminating the Public Facilities Commission Off-leash Dog Standing Committee, assigning its duties to the Public Facilities Commission, and include all current and future dog parks in the City of West Hollywood to the oversight of the Public Facilities Commission.*

**ACTIONS:** 1) Eliminate the Public Facilities Commission Off-Leash Dog Committee established on June 20, 2005 by the City Council and have the Public Facilities Commission absorb the duties of the Committee; and 2) Direct Public Facilities Commission to oversee the operations of all current and future dog parks in the City of West Hollywood. **Approved as part of the Consent Calendar.**

**2.Q. CO-SPONSORSHIP OF THE CAPITOL DRUGS HEALTH FAIR EVENT [M. LOUIE, C. SMITH, M. REATH]:**

*SUBJECT: The City Council will consider the co-sponsorship of the Capitol Drugs Health Fair and Sample Saturday event to take place on Saturday, October 21, 2017.*

**ACTIONS:** 1) Approve the co-sponsorship of the Capitol Drugs Health Fair and Sample Saturday on Saturday, October 21, 2017; 2) Approve fee waivers in an amount not to exceed \$1,600, which includes the waiver of Special Event Permit fees (\$1,000), Encroachment Permit fees (\$100) and Parking Meter fees (\$500); 3) Authorize the City Manager or his designee to approve minor modifications to the special event permit provided that they do not result in a material alteration of the event or create a significant new impact; and 4) Authorize the City Manager to execute an Event Co-sponsorship Agreement and any other documents related to this event with the event organizer. **Approved as part of the Consent Calendar.**

**2.R. CITY OF WEST HOLLYWOOD V-DAY 2018 CO-SPONSORSHIP OF THE VAGINA MONOLOGUES [L. HORVATH, A. LOVANO]:**

*SUBJECT: The City Council will consider approving co-sponsorship of The Vagina Monologues on February 17 and February 18, 2018 in the City Council Chambers as programming for City of West Hollywood's V-Day 2018, a day of global awareness to end violence against women.*

**ACTIONS:** 1) Approve co-sponsorship of The Vagina Monologues on Saturday, February 17, 2018 at 2:00 p.m. and Sunday, February 18, 2018 at 2:00 p.m. as the City's V-Day programming; 2) Waive facility use fees and parking fees for parking in the 5-story parking structure for attendees of the event (estimated \$2,823); 3) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 4) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media tools and for WeHoTV production staff to film the event; 5) Direct staff to coordinate collaboration and participation of the Women's Advisory Board, the Lesbian and Gay Advisory Board, the Transgender Advisory Board, the West Hollywood Domestic Violence Task Force and the Arts and Cultural Affairs Commission; 6) Authorize the Director of Finance and Technology Services to allocate \$1,000 for associated costs from Special Council Programs account number 100-1-01-00-531001; and 7) Authorize the City Manager to execute an Event Co-sponsorship Agreement and any other documents related to this event with the event organizer. **Approved as part of the Consent Calendar.**

**2.S. COYOTE MANAGEMENT PLAN [L. HORVATH, A. LOVANO, S. BERGER]:**

*SUBJECT: The City Council will consider directing staff to develop and implement a coyote management plan for the City of West Hollywood. The program will seek to educate the community on the role of coyotes in an urban environment, as well as on how to coexist with and manage coyote populations.*

**ACTIONS: This Item was moved to Excluded Consent.**

**2.T. CONSIDERATION OF BOLLARD INSTALLATION AT PUBLIC LOCATIONS IN WEST HOLLYWOOD [L. MEISTER, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to evaluate the installation of bollards at locations in West Hollywood with heavy pedestrian traffic in order to protect the public from vehicle traffic.*

**ACTIONS:** 1) Direct the Department of Public Works to collaborate with the Department of Public Safety and the Community Development Department to determine appropriate locations and design of bollards in order to increase public safety and protect pedestrians from vehicle traffic; and 2) Report back to the City Council with recommendations for locations, design, and potential costs of bollard installation. **Approved as part of the Consent Calendar.**

**2.U. DEVELOPMENT OF A PUBLIC INFRASTRUCTURE IMPROVEMENT AND REPLACEMENT PLAN [J. HEILMAN, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to develop a long-term public infrastructure plan for the City of West Hollywood that includes consideration of infrastructure owned by the City of West Hollywood, as well as infrastructure owned by other public entities.*

**ACTIONS:** 1) Direct the Department of Public Works to collaborate with other relevant agencies to develop a long-term public infrastructure plan for the City of West Hollywood; and 2) Report back to the City Council for final approval. **Approved as part of the Consent Calendar.**

**2.V. POLICIES TO ADDRESS RESIDENTIAL PARKING CONCERNS [J. HEILMAN, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to research and develop policies and programs to address parking shortages in residential neighborhoods. The policies should consider short-term and long-term solutions that take into account changing social and technological trends in parking.*

**ACTION:** Direct the Department of Public Works to research and develop policies to address parking shortages in residential neighborhoods which are most deficient in parking. **Approved as part of the Consent Calendar.**

**2.W. (4.B.) STATUS UPDATE ON NEW CITYLINE/CITYLINE X VEHICLES AND SERVICE BRAND REFRESH [E. SAVAGE, D. GIUGNI, P. GOODMAN]:**

*SUBJECT: The City Council will receive an update regarding the delivery of new vehicles and a brand update for the CityLine/CityLine X fixed route shuttle services.*

**ACTION:** Receive and Comment. **Approved as part of the Consent Calendar.**

**2.X. (5.A.) STREAMLINE REVIEW OF COMMERCIAL PROJECTS UNDER 30,000 SQUARE FEET IN COMMERCIAL ZONING DISTRICTS [L. MEISTER, L. HORVATH, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to amend the Zoning Ordinance to allow applications for new or additional floor area in commercial development projects of less than 30,000 square feet and requiring 150 parking spaces or less, to be reviewed, approved or denied by the Community Development Director if they do not require a conditional use permit or variance, and do not request any bonuses, incentives, parking reductions or "minor modifications" above the baseline zoning requirements. The intention is to streamline the approval process for smaller, less impactful commercial projects that fully adhere to the Zoning Code, and to provide greater certainty and quickness with regard to these requests for development approvals.*

**ACTIONS:** 1) Direct staff to amend the Zoning Ordinance (W.H.M.C. Section 19.48.030, Table 4-2) to allow development permit applications for commercial projects of less than 30,000 sq. ft. to be reviewed, approved, modified or denied by the Community Development Director, if the project: a. Does not require a Conditional Use Permit or Variance, b. Does not request any bonuses or incentives beyond the baseline zoning requirements, c. Does not request “minor modifications” or reductions in development standards, and d. Allows for interactive, community input by way of a neighborhood meeting prior to Director review. **Approved as part of the Consent Calendar.**

**3. PUBLIC HEARINGS:**

**3.A. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (NO. 17-4952) TO ADJUST CERTAIN TAXI FEES [D. WILSON, J. LEONARD, C. DUNCAN]:**

*SUBJECT: The City Council will consider adopting an amendment to the master fee resolution for fiscal-year 2017-18 to adjust certain taxi fees, in order to correct a clerical error.*

City Clerk Quarker stated that the Item was noticed as required by law.

Mayor Heilman opened the public hearing and no speakers came forward.

Mayor Heilman closed the public hearing.

**ACTION:** Adopt Resolution No. 17-4998: “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (NO. 17-4952) TO ADJUST CERTAIN TAXI FEES.” **Motion by Mayor Pro Tempore Duran, seconded by Councilmember D’Amico, and approved.**

**4. UNFINISHED BUSINESS:**

**4.A. EASTSIDE COMMUNITY PRIORITIES PLAN [J. KEHO, B. SIEGL, G. SRAPYAN]:**

*SUBJECT: The City Council will consider adopting the Eastside Community Priorities Plan for the Eastside neighborhood of West Hollywood.*

Associate Planner Garen Srapyan provided background information as outlined in the staff report dated October 16, 2017.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD, spoke in opposition to staff’s recommendation.

STEPHANIE HARKER, WEST HOLLYWOOD, spoke regarding public safety issues on the Eastside and fast-tracking many items on the list.

CATHY BLAIVAS, WEST HOLLYWOOD, spoke regarding public safety issues on the Eastside and hopes the plan will come to fruition.

Mayor Pro Tempore Duran thanked the Eastside Working Group members and staff. He stated that while he supports most of the plan, he has concern regarding the economic development portion of the Eastside Community Priorities Plan ("plan"). He commented that he felt visioning for future economic development with Maribel Louie and the Chamber of Commerce is needed.

Councilmember Meister expressed agreement with Mayor Pro Tempore Duran regarding economic development, particularly assisting small business development. She stated her concerns regarding public safety and public health in the area and recommended regular cleaning of the street furniture, bus shelters, and sidewalks, as well as well-lit crosswalks. She also stated that a streetscape plan is needed for the area. She commented that green space, pocket parks, design guidelines are needed as well. She encouraged the need to commit to lower scale development and also stated that Fairfax should be the western boundary for the Eastside, not Hayworth.

Councilmember D'Amico inquired if the priorities, as listed in the resolution, are the correct. Further, he inquired if Community Development has the funding and staff needed to implement.

Long Range and Mobility Planning Manager Bianca Siegl responded to Councilmember D'Amico's question. Acting Director of Community Development John Keho further clarified that these are the Eastside Working Group's priorities and that Council can use the list to finalize the priorities and the order of implementation.

Councilmember D'Amico commented that Public Safety is an issue on the Eastside. He thinks a Sheriff's Station on the Eastside is necessary. He congratulated staff on the Plan.

Councilmember Horvath thanked the Eastside Working Group and the community members who participated in the creation of the Plan. She highlighted a few items in the report and spoke regarding Fountain Avenue and the need for additional traffic mitigation measures to help with pedestrian and bike safety. She mentioned the public safety issues on the Eastside. Finally, she discussed the need for better coordination between various entities on streets that border Los Angeles or Beverly Hills.

Mayor Heilman thanked everyone who assisted with the Plan. He recommended that the Council receive an annual update during the budget process to ensure that the plan is moving along. He commented that the number one priority for the residents is public safety and requested that Public Safety staff write an addendum to the Plan that deals with public safety concerns.

**ACTION:** 1) Adopt Resolution No. 17-4999: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING THE EASTSIDE COMMUNITY PRIORITIES PLAN FOR THE EASTSIDE NEIGHBORHOOD OF WEST HOLLYWOOD, CALIFORNIA; 2) Include an annual budgetary update on Eastside recommendations; and 3) Direct the Public Safety Department to develop a public safety plan addendum for the Eastside. **Motion by Mayor Pro Tempore Duran, seconded by Councilmember D'Amico, and approved.**

- 4.B. STATUS UPDATE ON NEW CITYLINE/CITYLINE X VEHICLES AND SERVICE BRAND REFRESH [E. SAVAGE, D. GIUGNI, P. GOODMAN]:**  
*SUBJECT: The City Council will receive an update regarding the delivery of new vehicles and a brand update for the CityLine/CityLine X fixed route shuttle services.*

**ACTION: This Item moved to the Consent Calendar.**

- 4.C. HOMELESS NEEDS ASSESSMENT AND DEMOGRAPHIC SURVEY RESULTS [E. SAVAGE, D. GIUGNI, C. PLANCK]:**  
*SUBJECT: The City Council will receive a report on the Homeless Needs Assessment and Demographic Survey which provides community-based information on the needs, characteristics and conditions facing individuals who are homeless in West Hollywood.*

Social Services Manager David Giugni provided background information as outlined in the staff report dated October 16, 2017, as well as the next steps. Kimberly Ling Murtaugh spoke regarding the survey results.

LYN ETCETERA, WEST HOLLYWOOD, spoke regarding homelessness throughout Southern California.

MICHAEL WOJTKIELEWICZ, WEST HOLLYWOOD, spoke regarding various issues surrounding homelessness.

CATHY BLAIVAS, WEST HOLLYWOOD, spoke regarding the community assisting the homeless.

Councilmember Meister commented on various aspects of the report, and expressed the need for additional law enforcement involvement, and a review of the current City and State codes to determine if there are loop holes that need to be addressed. She agreed with the speaker who

mentioned that for further study, staff should speak with former homeless individuals. She also suggested that staff look at other cities' success stories, and conduct this assessment every year. She commented on the public relations campaign that staff is working on for homeless education, and reiterated her suggestion regarding a temporary homeless service center that provides non-shelter services. Finally, she mentioned that the City's app should include the capability for residents to report issues with homeless individuals.

Mr. Giugni responded to Councilmember Meister's concerns regarding the issuance of TAP cards to some homeless individuals and clarified that there is a way to track that the cards.

Councilmember Horvath commented on the additional funds and services provided since 2015 for homelessness. She inquired what the actionable items are at this point.

Social Services Supervisor Corri Planck further commented on the action item and next steps.

Mayor Heilman commented that the Council would like to receive the homeless initiative update report separate from the Social Services annual report.

**ACTIONS:** Receive and provide additional direction. **Motion by Mayor Pro Tempore Duran, seconded by Councilmember Horvath, and approved.**

**5. NEW BUSINESS:**

**5.A. STREAMLINE REVIEW OF COMMERCIAL PROJECTS UNDER 30,000 SQUARE FEET IN COMMERCIAL ZONING DISTRICTS [L. MEISTER, L. HORVATH, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to amend the Zoning Ordinance to allow applications for new or additional floor area in commercial development projects of less than 30,000 square feet and requiring 150 parking spaces or less, to be reviewed, approved or denied by the Community Development Director if they do not require a conditional use permit or variance, and do not request any bonuses, incentives, parking reductions or "minor modifications" above the baseline zoning requirements. The intention is to streamline the approval process for smaller, less impactful commercial projects that fully adhere to the Zoning Code, and to provide greater certainty and quickness with regard to these requests for development approvals.*

**ACTION: This Item was moved to the Consent Calendar.**

**5.B. RUSSIAN ADVISORY BOARD APPOINTMENT – AT LARGE VACANCY [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will consider making an at-large appointment to the Russian Advisory Board.*

**ACTION:** The City Council made one (1) at-large appointment to the Russian Advisory Board: **Ekaterina Kutepova. Motion by Mayor Pro Tempore Duran, seconded by Councilmember Meister, and approved.**

#### **EXCLUDED CONSENT CALENDAR:**

##### **2.S. COYOTE MANAGEMENT PLAN [L. HORVATH, A. LOVANO, S. BERGER]:**

*SUBJECT: The City Council will consider directing staff to develop and implement a coyote management plan for the City of West Hollywood. The program will seek to educate the community on the role of coyotes in an urban environment, as well as on how to coexist with and manage coyote populations.*

Mayor Heilman provided stated that he pulled the item for further discussion to ensure that residents are reporting sightings, and that since there are so few incidents, Staff should not spend a lot of time and funding to develop and implement this plan.

Councilmember Horvath provided additional background information on the item and stated that Staff time would be minimal, as the Humane Society already has an action plan template that the City could adopt, so that there is a Plan in place.

**ACTIONS:** Direct staff to develop a comprehensive coyote management plan for the City of West Hollywood, which will include management goals, information on coyote behavior, management strategies, recommended responses to coyote encounters and attacks, and other pertinent information. **Motion by Councilmember Horvath, seconded by Councilmember D’Amico, and approved.**

#### **6. LEGISLATIVE:**

##### **6.A. AN ORDINANCE AMENDING THE RENT STABILIZATION ORDINANCE TO REQUIRE A LANDLORD TO APPROVE A TENANT’S REQUEST TO INSTALL AN ELECTRIC VEHICLE CHARGING STATION, WITH THE TENANT PAYING COSTS [E. SAVAGE, P. NOONAN]:**

*SUBJECT: The City Council will consider adopting an ordinance requiring a landlord to approve a tenant’s request to install an electric vehicle charging station at a rent stabilized property, with the tenant paying for the costs of the station and installation.*

**ACTION:** This Item was Tabled and referred to the Rent Stabilization Commission for review and comment.



**PUBLIC COMMENT: None.**

**COUNCILMEMBER COMMENTS:**

Mayor Pro Tempore Duran commented that he will not be able to attend the Annual Congress of Commissions and Advisory Boards this year.

**ADJOURNMENT:** The City Council adjourned at 9:28 p.m. in memory of Army Staff Sergeant Bryan C. Black (35), Army Staff Sergeant Jeremiah W. Johnson (39), Army Sergeant La David T. Johnson (25), Army Staff Sergeant Dustin M. Wright (29), Army Specialist Alexander W. Missildine (20), Warren Burton, and Georgia Garrett-Norris to its Annual Congress of Commissions & Advisory Boards, which will be on Monday, October 30, 2017 at 6:00 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 6<sup>th</sup> day of November, 2017 by the following vote:

AYES:	Councilmember:	D'Amico, Horvath, Meister, Mayor Pro Tempore Duran, and Mayor Heilman.
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.

---

JOHN HEILMAN, MAYOR

ATTEST:

---

YVONNE QUARKER, CITY CLERK