

CITY OF WEST HOLLYWOOD

Building & Safety Division • 8300 Santa Monica Boulevard, West Hollywood, CA 90069-6216 • tel 323.848.6475 fax 323.848.6569

PLAN SUBMITTAL REVIEW PROGRAM

TRACK 10

10 BUSINESS DAY INITIAL PLAN CHECK • 7 BUSINESS DAY RE-CHECK

Commercial Tenant Improvements - Restaurants/Bars 2000 sq ft or less with minor structural work only
Other Commercial Tenant Improvements - Retail /Banks/Office 5000 sq ft or less with minor structural work only
Hotels Renovation less than 20 units or 5000 sq ft common use area
One and two story single family residential remodels and additions under 500 sq ft with conventional or prescriptive foundations and minor structural work only
Multifamily remodels with minor structural work only and no additional square footage
Residential Accessory Structures (carport/detached garage) less than 1000 sq ft
Storefront Alterations with no structural work
Roof-top cell sites
Retaining walls
Residential Legalizations
All Mechanical, Electrical, and Plumbing plans

TRACK 20

20 BUSINESS DAY INITIAL PLAN CHECK • 10 BUSINESS DAY RE-CHECK

All Commercial Tenant Improvements which do not meet requirements for Track 10
All single family and multifamily remodels not meeting the requirements for Track 10
Storefront Alterations with structural work
Residential Accessory structures greater than 1000 sq ft
New Single family residences and duplexes
New Multifamily with less than 20 units
Hotel Renovations of 20 units and/or 5000 sq ft of common area or greater
Building structures undergoing a Change of Use / Occupancy Classification

TRACK TBD

TO BE DETERMINED • VARIED BASED ON SIZE & COMPLEXITY

New Mixed Use Buildings
New Commercial Buildings / Parking Garages
New Hotels
New Multifamily Residences 20 units or greater