The map of West Hollywood has eleven (11) preferential parking districts which are referenced for your convenience. Use the map to reference where you may use your district parking permit and become aware of the district expiration date where you live.

A PREFERENTIAL PARKING DISTRICT is a residential area with streets or boundaries where parking restrictions require vehicles to display a valid permit to park during certain hours.

A VISITOR permit is a paper hangtag issued to a resident to accommodate their friends and/or relatives. Visitor permit privileges are intended to be used to accommodate specific and occasional events. Visitor permits are valid up to noon of the following date stamped on the face of the permit.

Visitor Permit:
No cost; subject to restrictions.

A GUEST permit is a reusable plastic hangtag issued to a resident that should be displayed on the rear view mirror in a non-resident’s vehicle for the time it is parked. A resident may obtain up to a limit of two (2) individual guest permits per dwelling unit. Guest permit privileges are intended to be flexible. Guest permits must be picked up and returned to the host at the start and conclusion of the vehicle’s stay. Guest permits are valid for a period of up to one year until the date noted on the face of the permit.

Guest Permit:
$33 for 1; $66 for 2.
(Limit of 2 per dwelling unit)

A RESIDENTIAL permit is a decal that is affixed to the bottom left of a resident’s driver’s side windshield. The permit is registered to a specific resident’s vehicle. A residential permit contains the license plate number on the face of the permit. Residential permits are non-transferable between vehicles and are valid for a period of up to one year until the date noted on the face of the permit.

Residential Permit:
$22 for 1; $52 for 2; $105 for 3; and $179 for 4.

The expiration dates for the City’s 11 parking districts are staggered. Each district number has a specific expiration date. Resident and guest permits expire on the date according to the district number regardless of when they are purchased. Parking permits are not prorated.

Types of Parking Permits: Residential, Guest and Visitor Permits

<table>
<thead>
<tr>
<th>District</th>
<th>Permit Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 &amp; 7</td>
<td>January 31</td>
</tr>
<tr>
<td>1 &amp; 9</td>
<td>March 31</td>
</tr>
<tr>
<td>2 &amp; 10</td>
<td>May 31</td>
</tr>
<tr>
<td>3 &amp; 6</td>
<td>July 31</td>
</tr>
<tr>
<td>5 &amp; 11</td>
<td>September 30</td>
</tr>
<tr>
<td>8</td>
<td>November 30</td>
</tr>
</tbody>
</table>

The expiration dates for the City’s 11 parking districts are staggered. Each district number has a specific expiration date. Resident and guest permits expire on the date according to the district number regardless of when they are purchased. Parking permits are not prorated.
PROPERTY TAX BILL, ESCROW CLOSING DOCUMENTS, CREDIT CARD

1. Proof of Residency (one of following): May include amount due made payable to “City of West Hollywood.”

First time applicants must enclose copies of the following provide Proof of Residency and Photo Identification. All

2. Driver’s License, California ID or U.S. Passport.

In order to obtain any type of parking permit you must enter the residential parking permit account number found on line renewals. First time on line users must create an account using a valid e-mail address and be prepared to

3. Current California Vehicle Registration: on line by credit card once you receive your annual renewal

Separate registration required for each vehicle. Vehicle title or insurance ID card is not acceptable. Vehicle registration must be under the resident’s name.

ON LINE PERMIT RENEWALS

Residential and guest permits are eligible to be renewed on line by credit card once you receive your annual renewal notice, provided there are no changes in the account from the previous year, such as adding a new vehicle(s) or additional resident(s). To renew on line you will need to visit www.weho.org/parking and click on the link for on line renewals. First time on line users must create an account using a valid e-mail address and be prepared to enter the residential parking permit account number found in the top right corner of your renewal notice. Detailed instructions on how to complete the on line renewal will be found with your renewal notice.

SUPPORTING DOCUMENTATION

In order to obtain any type of parking permit you must provide Proof of Residency and Photo Identification. All first time applicants must enclose copies of the following documents with their application form and check for the amount due made payable to “City of West Hollywood.”

1. Proof of Residency (one of following): May include copies of documents such as a lease, rental agreement, property tax bill, escrow closing documents, credit card or bank statement (mailed to residence within the last 30 days), or a utility bill provided that the document indicates the account’s service address is within the boundary of the parking district.

2. Photo ID (one of following): Driver’s License, California ID or U.S. Passport.

3. Current California Vehicle Registration:

Separate registration required for each vehicle. Vehicle title or insurance ID card is not acceptable. Vehicle registration must be under the resident’s name.

BENEFITS & RESPONSIBILITIES

The benefit of living in a preferential parking district is that residents are given preference to on-street parking during restricted hours. If your block is located within a preferential parking district and is posted with permit regulations you will need to obtain a residential permit if your vehicle or your guest’s vehicle is parked during restricted hours.

If a parking citation is issued before a guest collects a courtesy permit off the ticket. If the ticket holder’s name on the parking ticket does not match the name on the guest’s ID, the ticket is invalid. If a guest does not have a valid guest permit on the vehicle, the driver is issued a citation.

IF YOUR STREET IS NOT POSTED

Requests to implement preferential parking are through an organized petition process. The petition must represent residents from at least 51% of the dwelling units to be considered. To find out which streets may have petitions in process and to inquire about the status of posting regulations on your block please call the Department of Public Works at 323.466.6375.

BUDGET FOR PERMIT PROGRAM

Program costs are funded completely by fees collected through the sale of parking permits. Program expenses include staffing, permit production, resident mailings, computer equipment, parking signs and operations management.

CONTRACTORS & WORKMEN

Contractors and workmen hired to for construction, tree trimming or renovation projects to a residence require an “encroachment” permit. An encroachment permit is typically needed to park a dumpster and/or construction vehicles on the street for specific periods of time. Vehicles responding to medical emergencies, making household deliveries, repairing and maintaining city property, collecting refuse, or responding to utility service requests for short periods of time are exempt and do not require a permit. If there is any doubt whether a permit is required please call 323.466.6375.

MOVING VANS

If you are planning a move to or from a residential address in West Hollywood it may be possible to obtain an “encroachment” permit to reserve a parking space adjacent to the address for convenience loading or unloading. Encroachment permits shall not be issued to park storage containers or pods on any public street. Moving vans require at least 72 hours advance notice in a residential zone and must be posted with “no parking” signs to insure there are no conflicts with other work at neighboring properties or on adjacent streets.

OBTAINING PERMITS

Residential and guest permit applications are processed by mail only with supporting documentation and check for the amount due made payable to the City of West Hollywood. To receive an application and further information call 323.466.6375 or the 24-hour Parking Permit Information Line at 323.466.6374. Or visit www.weho.org/parking

PERMIT RENEWALS BY MAIL

Renewal applications will not be processed over the counter. Renewal notices are automatically sent to permit holders about 4-6 weeks in advance of the expiration date. The process should take 7-10 days for you to receive your new permit(s) from the date your application is received. If you have any account information that has changed from that stated on your renewal form, such as adding permits or vehicles, you are required to mail in your application to be processed along with documentation such as current vehicle registration and proof of residency.

IMPORTANT NUMBERS

Parking Violations Bureau 323.466.6392
West Hollywood Parking Enforcement Office 323.466.6375
Sheriff 323.848.6392
West Hollywood Tow 323.848.6375

Locations and Business Hours

West Hollywood City Hall
8300 Santa Monica Boulevard
Monday-Thursday 8 a.m. to 6 p.m.
Friday 8 a.m. to 4:30 p.m.
For further information about parking permits call 323.466.6375.
For added convenience, Visitor Parking Permits are available at two alternate locations:

**Issues same day visitor permits only. Limit of 10.**