

**CITY OF WEST HOLLYWOOD
DEPARTMENT OF PUBLIC WORKS**

**REQUEST FOR PROPOSALS
FOR
ENGINEERING CONSULTING SERVICES**

**CONSTRUCTION MANAGEMENT & INSPECTION
WITH FEDERAL REQUIREMENTS**

Written Question Deadline: Monday, October 12, 2009
Proposal Deadline: Thursday, October 22, 2009, at 11:00 am

ANSWERS TO SUBMITTED QUESTIONS

1. My company provides [insert trade] services can I submit a proposal?

Please review the **entire scope of work** carefully and determine if you are capable of submitting a proposal. The following paragraph is from the background section of the Request for Proposals:

The City desires to receive proposals from firms that have recent experience in providing construction inspection and construction management services for projects involving street paving/rehabilitation of a major City boulevard, and projects that received federal funds through Caltrans' Office of Local Assistance. The firms submitting proposals shall also have experience with federal reporting and record keeping requirements, be familiar with recent changes to Caltrans' Disadvantage Business Enterprises and ARRA requirements. **The consultant team shall be adequately staffed to meet the scope of work.** The firm will be required to submit 3 references that can verify the work of the project manager/team and those references shall be on projects in the Los Angeles and/or Orange County area that are of similar size and scope.

Only you can determine if your company can adequately provide the scope of services. You may determine that your company is better suited to be a sub-consultant on the team rather than the team project manager. The submitted proposal shall identify your project team and subcontracted work as described in Section 4 of the RPF.