

APPROVED  
YB 10/16/17

CITY COUNCIL  
PUBLIC HEARING

OCTOBER 16, 2017

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (NO. 17-4952) TO ADJUST CERTAIN TAXI FEES**

PREPARED BY: **FINANCE & TECHNOLOGY SERVICES DEPARTMENT**  
(David A. Wilson, Deputy City Manager and Director) *Daw*  
(John Leonard, Revenue Manager) *JRL*  
(Claudia Duncan, Senior Financial Management Analyst) *C.D.*

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**STATEMENT ON THE SUBJECT:**

The City Council will consider adopting an amendment to the master fee resolution for fiscal-year 2017-18 to adjust certain taxi fees, in order to correct a clerical error.

**RECOMMENDATION:**

Adopt Resolution No. 17-\_\_\_\_\_ : **“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION (NO. 17-4952) TO ADJUST CERTAIN TAXI FEES” (ATTACHMENT 1)**

**BACKGROUND / ANALYSIS:**

On August 15, 2016, the City Council approved the reduction of four taxi related fees by approximately 36% each. On May 1, 2017, the City Council adopted the master fee resolution for fiscal-year 2017-18. It was the intent of staff and the City Council that the reduced taxi fees would be permanent, and the lower rates would be incorporated into future fee resolutions. The staff report for the 2017-18 master fee resolution references this intent and lists the reduced taxi fees as one of the changes to the 2017-18 master fee resolution. However, due to a clerical error the taxi fee sheet attached to the resolution adopting the 2017-18 master fee resolution did not show the reduced taxi rates. For this reason staff is bringing this item forward to correct the clerical error.

The majority of the reduced taxi fees are only charged to taxi companies at one time during the year (late October and early November), for this reason, none of the taxi companies have been over charged the higher rates (that were shown in the incorrect attachment to the fee resolution). In addition, the taxi driver permit fee was also reduced by the City Council. Staff has verified that the lower rate has been charged to drivers and no overcharges have occurred.

As part of the 2017-18 master fee resolution other fee changes were also incorporated into the fee schedules. Staff has reviewed the master fee resolution in its entirety and verified that no other errors exist.

**CONFORMANCE WITH VISION 2020 AND THE GOALS OF THE WEST HOLLYWOOD GENERAL PLAN:**

This item is consistent with the Primary Strategic Goal(s) (PSG) and/or Ongoing Strategic Program(s) (OSP) of:

- PSG-3: Fiscal Sustainability.
- OSP-1: Adaptability to Future Change.

In addition, this item is compliant with the following goal(s) of the West Hollywood General Plan:

- G-2: Maintain transparency and integrity in West Hollywood's decision-making process.

**EVALUATION PROCESSES:**

n/a

**ENVIRONMENTAL SUSTAINABILITY AND HEALTH:**

n/a

**COMMUNITY ENGAGEMENT:**

n/a

**OFFICE OF PRIMARY RESPONSIBILITY:**

FINANCE & TECHNOLOGY SERVICES DEPARTMENT / REVENUE MANAGEMENT DIVISION

**FISCAL IMPACT:**

There is no fiscal impact related to this item. The impact of the reduced revenue associated with the lower fees was approved by the City Council as a part the August 15, 2016, staff report and those reduced revenues were incorporated into the fiscal year 2017-18 budget that was adopted by the City Council on June 5, 2017.

**ATTACHMENTS:**

Attachment 1 to Staff Report: Resolution

Attachment A to Resolution: Revised Taxicab Fee Sheet

# **ATTACHMENT 1**

Resolution

RESOLUTION NO. 17- \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
WEST HOLLYWOOD AMENDING THE MASTER FEE RESOLUTION  
(RESOLUTION NO. 17-4952) TO ADJUST CERTAIN TAXI FEES

The City Council of the City of West Hollywood does hereby resolve as follows:

Section 1. The City Council adopted Resolution No. 17-4952 on May 1, 2017, approving fees and charges provided by the City of West Hollywood for fiscal year 2017-18.

Section 2. Section 9 of Resolution 17-4952, consists of the fee schedule for the City of West Hollywood's Taxi Program for fiscal year 2017-18, and is hereby amended as shown in Attachment A, attached hereto and incorporated herein by reference. The provisions of this Resolution shall become effective immediately upon adoption.

Section 3. The City Clerk shall certify to the adoption of this resolution and shall cause this resolution and its certification into the Book of Resolutions of the City Council of the City.

PASSED, APPROVED AND ADOPTED this 16<sup>th</sup> day of October, 2017.

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JOHN HELIMAN, MAYOR

Attest:

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YVONNE QUARKER, CITY CLERK

# **ATTACHMENT A**

## **Revised Taxicab Fee Sheet**

DEPARTMENT OF PUBLIC WORKS TAXI CAB FEES FEE SCHEDULE FY 17-18	APPROVED FEE	Increase Decrease Same or New	REVISED FEE
	FY 17-18		FY 17-18
<b>TAXICAB FEES</b>			
Annual Taxicab Franchise Application	\$1,500	Same	\$1,500
Annual Driver's Permit	\$55	Decrease	\$36
Annual Driver's Permit- New	\$45	Same	\$45
Driver's Replacement/Transfer Permit	\$25	Same	\$25
Annual Vehicle Inspection/Permit	\$200	Decrease	\$128
Annual Taxicab Franchise Fee Per Vehicle	\$800	Decrease	\$512
Vehicle Replacement Permit	\$50	Same	\$50
Amendment to Company Franchise	\$50	Same	\$50
Appeals - % of Application Fee	50%	Same	50%
Taxi Reinspection Fee	\$40	Same	\$40
Transportation Program Enhancement Fee	\$215	Decrease	\$138