**CITY OF WEST HOLLYWOOD**
**UPDATED**
**INVITATION TO BID**

**PROJECT NAME**
**West Hollywood Recovery Center - Log Cabin Renovation and Expansion Project (FSS 0001)**

**PROJECT ADDRESS**
**621 North Robertson Boulevard, West Hollywood, California**

**ADVERTISEMENT DATE**
**July 30, 2026**

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood as AGENCY, invites sealed bids through this Invitation to Bid process, to be received only by submitting electronically at https://www.planetbids.com/portal/portal.cfm?CompanyID=22761 for the above stated work and will only receive such bids no later than the hour of **1:00 PM ON THURSDAY, SEPTEMBER 3, 2026**, at which time or thereafter said bids will be electronically opened and available online. A bid submitted after the submittal deadline will not be considered.

As set forth in the Project Bid Documents, the proposed work is split into two phases of construction.

Phase One consists of a new, single-story building (two meeting rooms and storage), new restroom building, new office structure, and reconfiguration of the parking lot, electronic vehicle charging stations, photovoltaic panels, and other site work.

Phase Two includes renovation of the existing, historic Log Cabin. The existing Log Cabin will need to stay in operation during the Phase One construction. After the completion of Phase One (fully operational), the operations in the Log Cabin will move into Phase One and Phase Two construction can begin.

The City's Estimate for the Construction is **$15,000,000.00**.

**Bid Opening:** Bids will be opened electronically immediately after the submittal deadline. Bid information will be provided on the 'Bid Results' tab on PlanetBids.

**Contractor's License Requirements:** Bidder must possess a current **B General Contracting License** issued by and in good standing with the California Contractor's State License Board prior to Award of Construction Contract.

**Minimum Bidder Qualifications:** This project has minimum bidder qualifications that must be documented on City Bid Form 03 – Minimum Bidder Qualifications Questionnaire.

**Contractor Registration:** All Bidders and listed subcontractors must be currently registered with the California State Department of Industrial Relations pursuant to Labor Code §1725.5 prior to submitting a Bid.

**Prequalification:** The City has prequalified General Contractors on February 23, 2026. Only prequalified General Contractors may bid. The prequalified General Contractors include the following:

- PCL Construction Services, Inc.
- Shawmut Woodworking & Supply, Inc.
- Plant Construction Company, L.P.

**Standard Specifications:** The Standard Specifications of the AGENCY are contained in the 2024 Edition of the Standard Specifications for Public Works Construction (Greenbook), as written and promulgated by the Joint Cooperative Committee of the Southern California Chapter of the American Public Works Association and the Southern California District of the Associated General Contractors of California. Copies of these Standard Specifications are available from the publisher, Building News, Incorporated, 3055 Overland Avenue, Los Angeles, California 90034, telephone (310) 202-7775.

The Standard Specifications set-forth above will control the general provisions, construction materials, and construction methods for this contract, except as amended by the Plans, General Provisions, or other contract documents. The attached General Provisions are revisions and/or in addition to the provisions of the Standard Specifications unless otherwise noted and the section numbers of the General Provisions coincide with those of the said Standard Specifications. Only those sections requiring elaboration, amendments, specifying of options, or additions are called out. Where the General Provisions conflict with the Standard Specifications, the General Provisions shall govern.

The Contractor is specifically directed to obtain as many copies of the 2024 Edition of the Standard Specifications for Public Works Construction as necessary, to acquaint himself with the subject matter contained therein, and to notify and apprise all other parties to the bidding process and contract as to their contents. No bidding or contractual adjustments shall be due or require immediate action as a result of failure on the part of the Contractor and his Subcontractors to fully acquaint themselves with the conditions of these documents. The Contractor is required to maintain at least one copy of these specifications on site at all times.

**Completion of Work:** All work shall be completed within **four hundred and ten (410) WORKING DAYS** from the date designated on the Notice to Proceed.

**MANDATORY Pre-Bid Job Walk:** There will be a MANDATORY job walk on **Tuesday, August 11, 2026, at 10:00 a.m. Pacific Standard Time**, **at the Project Address (621 North Robertson Boulevard**, **West Hollywood, California)**. Because of federal funding restrictions, Bidders who fail to attend this meeting will be excluded from submitting a Bid for this Project.

**Addenda:** The City explicitly reserves the right to amend any project requirement including the bid submittal deadline by issuing one or more addenda. The City explicitly reserves the right to cancel this project.

Information on any addendum(a) issued for this project will be available on PlanetBids https://www.planetbids.com/portal/portal.cfm?CompanyID=22761 . The City reserves the right to reject as nonresponsive any bid that fails to include the information required by any addendum(a) posted on the City website.

**Funding:** This Project is funded, in whole or in part, through a combination of federal, state, and local funding sources, including funding provided by the U.S. Department of Housing and Urban Development ("HUD") Community Project Funding ("CPF") Program pursuant to Federal Award Identification Number (FAIN) B-24-CP-CA-0329, as well as other supplemental funding sources that may include state, county, or local grant assistance.

Accordingly, the Contractor shall comply with all applicable federal, state, and local laws, regulations, grant requirements, and funding conditions associated with the Project, including applicable requirements under 2 CFR Part 200, HUD grant requirements, and all federal contract provisions incorporated into the Contract Documents.

Bidders shall carefully review and comply with all funding-related requirements set forth in Article 26 of the Administrative Specifications, the Federal Supplemental Conditions, and all other applicable Contract Documents.

**Retention:** Five percent (5%) retention will be withheld from payments made to the Contractor in accordance with §7201 of the California Public Contract Code.

**Obtaining Contract Documents:** Specifications and contract documents are posted in the City's electronic bid management system (PlanetBids) at https://www.planetbids.com/portal/portal.cfm?CompanyID=22761 . All Bidders must first register as a vendor on the City of West Hollywood PlanetBids System website to participate in a Bid or to be added to a prospective Bidders list. Only those parties that have registered with the City as a plan holder on a particular project will receive the addendum(a) for that project. The City is not responsible for notifications to those parties who do not directly register as a plan holder on the City's database. It is the responsibility of all perspective Bidders to register on the City's database to ensure receipt of any addendum(a) prior to Bid submittals.

**Questions:** Project-specific questions must be submitted in writing through PlanetBids at https://www.planetbids.com/portal/portal.cfm?CompanyID=22761 no later than **10:00 a.m. Pacific Standard Time on or before Friday August 14, 2026**. All posted questions will be answered in writing and conveyed via written addenda to all Bidders via posting on PlanetBids on or before Friday, August 21, 2026.

**Project Labor Agreement:** This project is subject to a Project Labor Agreement between the City of West Hollywood and the Los Angeles/Orange Counties Building and Construction Trades Council, and the signatory Craft Councils and Local Unions. This Agreement establishes the labor relations Policies and Procedures for the City and for the craft employees represented by the Unions engaged in the City's Improvement Projects.

The applicable PLA is incorporated into the Contract Documents by reference and shall govern labor relations for covered work performed on the Project.

Nothing contained in the PLA or Contract Documents shall be interpreted to relieve the Contractor or any subcontractor from compliance with applicable federal, state, or local laws, regulations, grant requirements, labor standards, nondiscrimination requirements, Section 3 obligations, or federal funding conditions applicable to the Project.

**Prevailing Wage Requirements:** This is a California Public Works Project. At all times and without interruption Contractor shall remain in full compliance of all requirements of Part 7, Chapter 1, Public Works, of the California Labor Code (commencing with §1720. Prevailing Wage Determinations will be on file with the City Clerk's Office and will be included within the Bid Documents.

This Project also includes federal funding participation through the U.S. Department of Housing and Urban Development ("HUD") Community Project Funding ("CPF") Program. Contractor shall comply with any applicable federal labor standards requirements, if determined applicable by the City or funding agency, including any federally required payroll, wage determination, labor standards, or reporting requirements incorporated into the Contract Documents or Federal Supplemental Conditions.

Bids shall be valid for a minimum of one hundred and twenty (120) calendar days from the Submittal Deadline but not less than ninety (90) calendar days following receipt by Bidder of Owner's Notice of Intent to Award the Contract whichever occurs last.

**City's Right to Postpone Opening of Bids.** The City reserves the right to postpone the date and time for the opening of bids at any time prior to the date and time initially announced in this Invitation to Bid in accordance with applicable law.

**Award:** If the Construction Contract is awarded by the City, the Contract will be awarded to the responsible Bidder offering the lowest priced responsive Bid. If awarded, the award will be made by the City Council of the City of West Hollywood. Contractor will be required to sign the Construction Contract prior to action by the City Council. Within ten (10) calendar days following Award of the Construction Contract by the City Council, the successful contractor shall deliver to and have approved by the City proof of all required insurance and bonding. Award shall remain subject to compliance with all applicable federal funding requirements and grant conditions.

**Rejection of Bids:** The City reserves the right to reject any and all bids. Any Bid not

conforming to the intent and purpose of the Contract Documents may be rejected. The City reserves the right to make all awards in the best interest of the City.

**Disqualification of Bidder:** If there is a reason to believe that collusion exists among any Bidders, none of the Bids of the participants in such collusion will be considered and the City may likewise elect to reject all bids received.

**Bid Security and Delivery of Bid Security:** Each Bid shall be accompanied by a Bid Security in an amount of not less than ten percent (10%) of the price offered in the Bid. The Bid Security shall be in the form of cash, a certified check made payable to the Owner, a cashier's check made payable to the Owner, or a Bid Bond made payable to the Owner that is executed by the Bidder as principal and surety as obligor. Any Bids received by Owner without the prerequisite Bid Security delivered in accordance with this Article will be deemed nonresponsive. Bidders are hereby notified that in accordance with the provisions of Public Contract Code §22300, securities may be substituted for any monies which the City may withhold pursuant to the terms of this Contract to ensure performance.

**Payment and Performance Bonds:** The successful Bidder will be required to furnish a Labor and Materials Payment bond in an amount equal to one hundred percent (100%) of the Contract price, and a Faithful Performance Bond in an amount equal to one hundred percent (100%) of the Contract price.

**Add Alternate(s):** Add alternate(s) are awarded in the order listed in the Bid Documents.

**Lowest Bidder:** The lowest bid shall be the lowest bid price on the base contract without consideration of the prices on the additive or deductive items. If the City opts to award multiple contracts, the City will select lowest bidders in order.

**Bid Protests:** Shall follow the City of West Hollywood's Bid Protest Procedure as found in the Municipal Code: Chapter 3.08 Purchasing System; Section 3.08.036 Bid Protest Procedure Applicable to Public Works Construction Projects.

**Owner's Rights:** The City of West Hollywood, as Owner, reserves the right to reject any and all bids or to waive any irregularities or informalities in any bids or in the bidding should it deem this necessary for the public good, and also the bid of any Bidder who has been delinquent or unfaithful in any former contract with the City of West Hollywood and to take all bids under advisement for a period of ninety (90) days. No bidder may withdraw its bid for a period of ninety (90) days after the date from the opening thereof. The award of contract, if made, will be to the lowest responsible Bidder as determined solely by the City of West Hollywood.

AFFIDAVIT OF POSTING
State of California )
County of Los Angeles )
City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this notice on:

Date: **August 26, 2026**

Signature: *Eric Matikosh*

**Office of the City Clerk**